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PROGRAM MANAGER – MARY PITTO

TECHNICAL ADVISORY GROUP CHAIR – RANDY AKANA,
SISKIYOU COUNTY

MEMORANDUM

To: Members
From: Stacey Miner, ESJPA Program Administrator
Date: March 8, 2007
Re: Grant Program Update

HD14-05-12: Inyo, Nevada, Trinity, and Tuolumne

This grant includes infrastructure, supplies and collection events for universal waste. Infrastructure and supplies were purchased and placed earlier in 2006. A work scope and budget modification has been approved to move forward with month long u-waste collection events beginning this spring. Public education materials including newspaper ads, flyers and brochures have been developed and will be distributed in conjunction with each event.

UOG8-05-3: Amador, Colusa, Mariposa, Siskiyou, Tehama, and Tuolumne

This project will fund promotional oil filter exchange programs at thirteen centers, establish new oil filter collection infrastructure at four centers, and create two new oil and filter collection centers. This project also includes infrastructure improvements at selected sites and a start-up program for recycling empty oil bottles at collection centers in four counties. The notice to proceed was received in mid-September. Staff will begin implementation this spring.

New Grant Opportunities

Fiscal Year 2007/08: Household Hazardous Waste Grant, 16th Cycle

- \$500,000 will be set aside for countywide coordination of sharps and continuation of u-waste collection system coordination and/or product stewardship.
- \$4,500,000 will be available to individual jurisdictions for competitive HHW facility planning, facility development or enhancement for sharps and u-waste, and for the development of innovative sharps and u-waste collection methods. Individual jurisdictions may request up to \$200,000 and multi-jurisdiction groups (two or more cities/counties) may request up to \$300,000. The competitive infrastructure grant term is from approximately September/November 2007 through April 2010.

Farm and Ranch Clean-up Grants

- **Funding:** The grants are limited to \$50,000 per cleanup or abatement project, with a limit of \$200,000 per year for each eligible applicant.

Tire-Derived Product Business Assistance Program (FY 2006-2007)

- Application materials are now available for fiscal year 2006-2007.
The application deadline is Tuesday, April 3, 2007.

Rubberized Asphalt Concrete Use Grants

The CIWMB has \$2.5 million available for this program for fiscal year 2006/07. The application deadlines for the current offering are as follows:

- January 19, 2007, 3:00 p.m. for Cycle 1
- March 2, 2007, 3:00 p.m. for Cycle 2
- May 4, 2007, 3:00 p.m. for Cycle 3

Targeted Rubberized Asphalt Concrete Incentive Grant Program (FYs 2005/06 and 2006/07)

Two million one hundred eighty-two thousand eight hundred and eighteen dollars (\$2,182,818) for FY 2006/2007, will be available for this grant program. For this offering, a per jurisdiction/entity limit based on the following categories applies:

- For southern jurisdictions: one hundred and fifty thousand dollars (\$150,000).
- For northern jurisdictions: one hundred and seventy-five thousand dollars (\$175,000).
- For rural jurisdictions (statewide): two hundred thousand dollars (\$200,000).

Reuse Assistance Grants

The FY 2007/2008 grant application documents are now available. Applications are due by March 23, 2007.

Used Oil Grants for Nonprofits (7th) and Research, Testing, and Demonstration Grants

- The application due date has been extended again. The new deadline to apply is now March 22, 2007.

Liquefied Natural Gas from Landfill Gas Demonstration Grant

- **Release Date: March 1, 2007**
- **Proposal Due Date: April 2, 2007**

Competitive grant solicitation sponsored by the California Integrated Waste Management Board (CIWMB) to fund a grant project designed to contribute to the implementation of a landfill gas to liquefied natural gas (LNG) commercial-scale demonstration project at a permitted solid waste landfill in California (demonstration project).

2007/2008 Beverage Container Recycling Grant (Competitive)

- Concept Proposal due April 6, 2007

[California Home](#)[Integrated Waste Management Board](#)[Search](#) [Index](#) [Contact Us](#) [Help](#)[CIWMB/HHW Grants Home](#)[Grantee Resources](#)[Model Projects](#)[Forms](#)[Grants Database](#)[Grant Contacts](#)[Used Oil Home](#)[HHW Home](#)[CIWMB Grants Home](#)**Household Hazardous Waste Discretionary Grant Program:
FY 2007/08 Household Hazardous Waste Grant, 16th Cycle****Notice of Funding Availability**

Household Hazardous Waste (HHW) grants are available to help local governments establish or expand HHW facilities or innovative materials collection programs.

Funding

If approved as part of the fiscal year 2007/08 Budget Act, five million dollars (\$5 million) in Integrated Waste Management Account grant funds may be available for the 16th grant cycle, pending the decision of the California Integrated Waste Management Board. The Board reserves the right to not award any, or award only a portion, of the funds. Awards are subject to funding availability. The grant term is approximately September 2007 through April 2010.

- \$500,000 will be set aside for countywide coordination of sharps and continuation of u-waste collection system coordination and/or product stewardship as warranted by the unique conditions in the county area.
- Countywide coordination grants will range from \$7,000 to \$15,000 depending on the population of the county. The coordination grant term will be for up to 17 months starting in approximately September 2007.
- \$4,500,000 will be available to individual jurisdictions for competitive HHW facility planning, facility development or enhancement for sharps and u-waste, and for the development of innovative sharps and u-waste collection methods. Individual jurisdictions may request up to \$200,000 and multi-jurisdiction groups (two or more cities/counties) may request up to \$300,000. The competitive infrastructure grant term is from approximately September/November 2007 through April 2010.

Grant expenses may not be incurred until grantees receive the Notice to Proceed.

Eligibility

California cities, counties, and local agencies, including Indian reservations and rancherias, with direct responsibility for HHW management may apply. Commercial businesses and nonprofit groups are not eligible to apply for this grant, but may partner with a local jurisdiction on the delivery of program services. Each county may submit one application for a competitive local/regional HHW project and (with the support of other jurisdictions) may apply to be the lead coordinator in the countywide coordination grant. Depending upon the final ranking of scores, it would be possible for the same applicant to receive two grant awards for this cycle **only if** one of the projects was a countywide coordination grant.

Priorities

For the **countywide coordination grants**, sharps and continuation of u-waste collection system coordination and/or product stewardship as warranted by the unique conditions in the county area is the priority.

For the **competitive infrastructure grants**, priority points will be given to applicants:

- From rural areas or small cities, or
- Establish a multi-jurisdictional HHW project that addresses regional needs.

Priority points will also be given to projects that:

- Plan or construct new sustainable HHW collection facility(ies), or
- Expand an existing permanent HHW collection facility(ies) to accommodate sharps and u-waste, or
- Develop innovative sharps and u-waste collection opportunities that promote public/private partnerships.

Application Format

An applicant must at a minimum:

- Evaluate and describe its current program;
- Identify its community's HHW program needs;
- Describe how its proposed project will meet those needs; and
- Justify its proposed project's budget, program elements, and work plan.

Detailed instructions as well as forms and samples will be included in the application package.

Application Deadline

Hand-delivered, postal mailed and commercially delivered applications will be accepted. E-mailed or faxed applications will not be accepted. **Mailed applications must be postmarked no later than May 15, 2007. Hand-delivered applications must be received in CIWMB's Sacramento Offices by 3:00 p.m. on May 15, 2007.** Address information for all methods of delivery is included in the application package.

Important: Applications mailed or sent by U.S. Postal Service or a commercial delivery service should be sent by a means that allows for tracking by the sender and that provides an addressed and dated receipt. Failure to do so is at the risk of the applicant and if delivery is delayed or the application is lost by the Post Office or delivery service, the burden is on the applicant to demonstrate timely mailing or delivery of the application.

For More Information

Grant information (including the application) will be posted on the Household Hazardous Waste 16th Cycle grant page on or about ~~March 2~~ April 5, 2007. Hard copy applications will be available by contacting Spencer Fine.

16th Cycle Home | HHW Grants Home

Last updated: March 06, 2007

Used Oil and HHW Grants <http://www.ciwmb.ca.gov/HHW/Grants.htm>
Contact: UsedOilHHW@ciwmb.ca.gov (916) 341-6457
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2007/2008

Beverage Container Recycling Grant Solicitation



The California Department of Conservation (Department) is providing a maximum of \$1.5 million to promote increased recycling of beverage containers throughout California, pursuant to Public Resources Code (PRC), Division 12.1, Chapter 7, Section 14581(a)(6). Organizations interested in applying must submit a Phase 1 – Concept Package to the Department by 5:00 p.m., Friday, April 6, 2007.

BACKGROUND

The California Department of Conservation, Division of Recycling administers the California Beverage Container Recycling and Litter Reduction Act (Act) which governs the recycling of California Redemption Value (CRV) beverage containers. The primary goal of the recycling program is to achieve an 80% recycling rate for all aluminum, glass, plastic and bi-metal beverage containers sold in California.

GRANT FOCUS

The Department is seeking projects that provide convenient beverage container recycling opportunities in California. Projects may implement new or enhance existing programs.

Eligible recycling and litter reduction projects include, but are not limited to the following:

- Bars and restaurants
- Colleges/universities/schools
- Parks/recreational areas
- Fitness centers
- Office buildings
- Entertainment/hospitality venues
- Sporting complexes
- Community events
- Curbside
- Multifamily dwellings
- Beverage container litter prevention and reduction

WHO CAN APPLY?

Anyone - individuals, government entities, businesses, and non-profit organizations - can apply.



QUESTION/ANSWER PERIOD

Questions must be submitted in writing to Grants@conservation.ca.gov or:

**Department of Conservation
Community Outreach Branch**
801 K Street, MS 17-01
Sacramento, CA 95814-3533

Questions and answers will be posted weekly on the Department's website at http://www.consrv.ca.gov/dor/grants/grant_seekers/Images_files/Q&A.pdf and may be mailed or faxed upon request to applicants without Internet access. In order to maintain fairness among all applicants, questions regarding specific projects cannot be answered. Please refer to the anticipated schedule on pages two and three for specific dates.

APPLICATION PROCESS

The application process consists of two phases:

PHASE 1 - CONCEPT PHASE 2 - PROPOSAL

In Phase 1, interested applicants must submit a Concept Package. A minimum review and screening of each concept will be conducted and given a pass or fail score.

In Phase 2, applicants receiving a "pass" score in Phase 1 will be invited to develop the concept into a proposal. An invitation to submit a proposal is not a guarantee of funding. A committee will evaluate the proposals and funds will be awarded to those receiving the highest scores.

PHASE 1 CONCEPT REQUIREMENTS

To qualify for review in Phase 1, Concept Packages must meet all of the following requirements:

- Received by the Department no later than **5:00 p.m., Friday, April 6, 2007**.
- Submitted using the Concept Form provided by the Department and not exceed two (2) double-sided pages. The text should be a minimum 10-point type size and printed on 8 1/2" x 11" office paper.
- Support the specified grant focus.
- Submitted by an entity in good standing with the Department (no outstanding fines, penalties or audit findings due the Department).

- Include a proof of organizational status and authority (if applicable): Provide a copy of your partnership agreement (if a partnership), Articles of Incorporation or Organization (if a corporation or limited liability company), and proof of nonprofit status if a nonprofit organization. Government agencies are not required to provide proof of nonprofit status. Provide a copy of any current fictitious business name statement and business license, if applicable.
- Request a minimum of \$10,000 in grant funds from the Department.
- Include one original and three (3) copies of the Concept Package.

The Department will disqualify Concept Packages not meeting the Phase 1 concept requirements.

PHASE 1 CONCEPT FORM

Organization's Experience
Briefly explain why the organization is qualified to implement the project (geographic location, prior involvements in the area, close relationship to the project clientele).

Project Description:

- Provide a brief summary of the project and how it supports the grant focus of providing convenient beverage container recycling opportunities in California. Include the geographic area affected and target audience.
- Describe the overall goal(s) and objective(s) for implementing the project.
- Identify any partner(s), their role(s) and/or financial commitment, if applicable, in implementing the project.

Project Need

- Provide a brief summary demonstrating why the project is needed.
- Provide an estimated number of CRV beverage containers that will be recycled as a result of this project.

Please note the amount requested is the amount that will be considered throughout the process. You may not request additional funds at the proposal phase.

PHASE 1 ANTICIPATED SCHEDULE

DATE	ACTIVITY
March 8, 2007	Release solicitation
March 9 - March 28, 2007	Question and answer period
April 6, 2007	Concepts due
May 18, 2007	Invite Phase 1 applicants to develop proposals

PHASE 1 HOW TO SUBMIT CONCEPT

The Concept Packages must be mailed or hand delivered to the following address:

**Department of Conservation
Community Outreach Branch**
801 K Street, MS 17-01
Sacramento,
California 95814-3533

Concept Packages will not be accepted electronically or by fax. Information provided by the applicant after the final filing date of 5 p.m. Friday, April 6, 2007 will not be accepted.

PHASE 2 PROPOSAL REQUIREMENTS

To qualify for review in Phase 2, proposals **must** meet all of the following requirements:

- Received a "pass" score from the Department in Phase 1.
- Received by the Department no later than 5:00 p.m., **Friday, July 13, 2007.**
- Submitted on the Proposal Form provided by the Department and not exceed five (5) double-sided pages. Maps, graphs, charts, letters of support, diagrams, audits or other supporting documentation are not counted as part of the maximum page requirement.
- Include one original and four (4) copies of the Proposal Package (form and supporting documentation).
- Proposal Form **must be signed by a person with authorization to bind the individual, entity or organization to a grant agreement.**

The Department will disqualify Proposal Packages not meeting the proposal requirements.

PHASE 2 PROPOSAL FORM

Complete the entire Proposal Form, including the Assembly and Senate district number(s). District numbers may be found on the website at <http://www.leginfo.ca.gov/yourleg.html> or by contacting your county library or county clerk.

Project Description

- Provide a detailed overview of the project. Include target audience and the region where project activities will take place.
- Identify any partners, their role(s) and/or financial commitment, if applicable, in implementing the project.
- Provide letters of support from the partners outlining their role and/or financial commitment in the project.

Need

- Provide detailed information on why the project is needed.
- Explain how this project will benefit the community.
- Identify challenges the project will address and the steps to overcome them.
- Provide evidence to support the need and estimated amount of CRV materials that will be recycled (i.e. waste audit findings, volume information, potential impact, projected or documented sales data, studies, surveys).
- Describe efforts to prepare for the project such as pilot projects conducted or research on similar programs.

Goals and Objectives (Targets)

- Describe specific goal(s) or outcome(s) that will result from this project.
- Identify objectives to help accomplish the goal(s). Each objective should be realistic, measurable and support the grant focus.

Work Plan

- List the major activities, steps or tasks to implement your project, including start and completion dates.
- Provide a logical timeframe for activities, taking into consideration the potential for delays.
- Include 12 months of CRV volume reporting.
- Use the anticipated schedule provided to determine start dates.

Performance Measures

- Identify measurable data to be collected and the methods for collecting and tracking it.
- Describe the methods that will be used to evaluate and measure the interim progress and final outcome(s)/success of the project (i.e., monthly volume reports).
- Explain how evaluation findings will be used to modify or improve the project.

Budget

- Complete the budget section.
- Provide an itemized breakdown associated with project activities (personnel, equipment and operating expenses).

- All line items must be necessary, reasonable, and cost-effective.
- In narrative format, justify and support all expenditures in the space provided.
- Applicants are encouraged to obtain a minimum of three (3) bids for products and services over \$500 and to retain copies of all bids for review if the grant is awarded.
- Applicants are strongly encouraged to request funds for costs relating to project start-up and not for ongoing operation, salaries, or maintenance.
- Identify any budgetary contributions or matching funds other than the Department's and cost savings derived from volunteers or in-kind services.
- Consider the cost of signage for collection bins, future price increases, sales tax, shipping/delivery and other fees.
- Overhead expenses and administrative costs are not allowed.
- Whenever possible, applicant should consider recycled-content equipment and products manufactured from recycled and/or post-consumer beverage container material.

Sustainability

- Provide a detailed plan for sustaining the program after the grant term ends. Include all information pertaining to financial resources and commitments that will ensure long-term sustainability (i.e., tasks, staff, timeframe, salaries and deliverables).
- Describe how the program will continue to be evaluated and monitored following the grant term and identify who will be responsible for doing such after the grant term ends.



PHASE 2 HOW TO SUBMIT PROPOSAL

Proposal Packages must be submitted by mail (certified mail is recommended) or hand delivered to the following address:

**Department of Conservation
Community Outreach Branch**
801 K Street, MS 17-01
Sacramento, CA 95814-3533

Proposal Packages will not be accepted electronically or by fax. Information provided by the applicant after the final filing date of Friday, July 13, 2007 will not be accepted.

PHASE 2 ANTICIPATED SCHEDULE

DATE	ACTIVITY
May 18, 2007- June 20, 2007	Question and answer period
July 13, 2007	Proposals due
September 2007	Awards announced
November 2007	Projects begin

PHASE 2 PROPOSAL EVALUATION AND SCORING

An evaluation committee will review and score proposals according to the Phase 2 scoring criteria. Scores will be based on the merits of the information submitted in the proposal.

The evaluation committee may suggest modifications in the budget and work plan. The recommendation from the evaluation committee will include a funding level for each proposal.

Proposals recommended for funding must receive final approval by the Department Director.

PHASE 2 SCORING CRITERIA

POINTS

10	Project Description: Description is clear, includes target audience and region where activities will take place. Identifies partner(s), their roles(s) and financial commitment involved in implementing the project. Provides letters of support and/or financial commitment from partners.
20	Need: Clearly and convincingly demonstrates why the project is needed. Identifies how the project will benefit the community. Describes challenges the project will address and the steps to overcome them. Provides convincing data supporting the project need (i.e., tonnage info, projected sales, waste audits, studies surveys, etc.). Describes their efforts to prepare for the project (i.e., pilot projects, researching similar programs)
20	Goals and Objectives: Goal(s) clearly describes what the project is going to accomplish and how it relates to the need. Identifies realistic, measurable objectives to help accomplish their goal(s). Goal(s) and objectives support grant focus.
10	Work Plan: Identifies major activities and deliverables needed to successfully complete the project. Provides a logical timeframe for accomplishing the activities with start and completion dates. Includes 12 months CRV volume reporting.
15	Performance Measures: Identifies measurable data to be collected and methods for collecting and tracking it. Identifies methods that will be used to evaluate and measure the progress and final outcome/success of project. Describes how evaluation findings will be used to modify/improve the project.
10	Budget: Provides a complete, itemized cost breakdown consistent with project activities. All line items are necessary, reasonable, and cost-effective. Provides quotes, estimates, or other documents to support the cost requested. Identifies budgetary contributions and/or matching funds (other than the Department's) and cost savings derived from volunteers or in-kind services. Clearly justifies and supports all expenditures.
15	Sustainability: Provides a reasonable and detailed plan for sustaining the project after the grant term. Project requires start-up costs only and provides letters of commitment and/or financial resources for continuing the project after the grant term. Describes how the program will continue to be evaluated, monitored and who will be responsible for doing so after the grant term ends.
100	TOTAL

GRANT ADMINISTRATION

Grants awarded by the Department are administered through a grant agreement. Grant agreements consist of terms and conditions, grant summary, budget, and work plan. A sample grant agreement may be downloaded from the Department website by clicking on the Sample Grant Agreement Terms and Conditions link. Applicants should review the sample agreement prior to preparing the proposal to ensure the organization is able to comply with all terms and conditions.

All expenses incurred by the grantee are reimbursed in arrears, based on actual costs, and require compliance with the grant agreement. Advance payments of grant funds are not allowed. Expenses incurred prior to the effective date of the grant agreement or after the termination date of the grant agreement are not reimbursable. The Department will retain ten (10) percent of each reimbursement until all tasks outlined in the grant agreement are completed. Final payment of the retained funds will be made only after approval of the final report.

As a condition for receiving grant funds, grantees must comply with all certification or registration requirements (if applicable). Grantees are required to submit status reports, including volume and revenue information for all CRV materials collected.



Region 9: Grants

You are here: [EPA Home](#) [Region 9](#) [Grants](#) [Request For Proposals](#) 2007 Resource Conservation Funds

Resource Conservation Funds 2007: Requests for Initial Proposals

Agency Name: U.S. Environmental Protection Agency, Region 9

Funding Opportunity Name: Request for Initial Proposals, Solid Waste Management Assistance

Announcement Type: Initial Announcement

Funding Opportunity Number: EPA-R9-WST7-07-002

Catalog of Federal Domestic Assistance Number: 66.808

Overview

The U.S. Environmental Protection Agency Region 9 is soliciting proposals to fund projects that address solid waste reduction and management. Funds will be awarded pursuant to Section 8001 of the Resource Conservation and Recovery Act ("RCRA"), 42 U.S.C. §6981. Funding will be in the form of cooperative agreements. Funds will be awarded to applicants carrying out projects that serve the following states and territories: Arizona, California, Hawaii, Nevada, the U.S. territories in the Pacific Ocean, and the lands in Indian Country belonging to over 140 federally recognized tribes which fall under EPA Region 9's geographic area.

The aim of this funding is to support innovative ideas with the goal of fostering positive change. Projects may include studies, surveys, investigations, demonstrations, training, and public education programs. All demonstration projects must demonstrate applications, technologies, methods or approaches that are new, innovative or experimental. A project that is carried out through a routine or established practice is not a demonstration. This solicitation and additional EPA Region 9 Solid Waste and Pollution Prevention Program [funding information is available on the Internet.](#)

There are two options for which applicants may submit their proposals. Option One: Eligible applicants may submit projects under the general Resource Conservation Fund. Option Two: Applicants may submit projects under the Tribal Solid Waste Projects. **Only Tribes and Tribal Consortia are allowed to submit proposals under option two.** Tribal proposals received from Tribes and Tribal Consortia will automatically be submitted as Tribal Solid Waste Projects.

Under this announcement, EPA anticipates awarding approximately \$200,000 in cooperative agreements this year for general Resource Conservation Funds, and approximately \$200,000 for Tribal Solid Waste projects. Region 9 anticipates awarding approximately 4 to 6 cooperative agreements and/or grants ranging in size from \$20,000 to \$100,000 for the general Resource Conservation Fund and 3 to 5 cooperative agreements ranging in size from \$20,000 to \$50,000 for Tribal Solid Waste projects.

Proposals will be accepted from States (including the District of Columbia, Puerto Rico, Virgin Islands, Guam, American Samoa, and the Northern Mariana Islands), Indian Tribes, interstate, intrastate and local government agencies and instrumentalities; and non-profit organizations that are not 501 (c)(4) organizations that lobby, including non-profit educational institutions, and non-profit hospitals. For-profit organizations, and individuals are not eligible to apply.

Important Dates:

- April 18, 2007 Proposals must be received by 5 PM Pacific Standard Time
- May 1, 2007 EPA notifies finalists to prepare final proposals.
- May 18, 2007 Final proposals must be received by 5 PM Pacific Standard Time
- May 30, 2007 Initial approvals identified and sponsors of projects selected for funding will be requested to submit a formal application package.
- June 13, 2007 Application and workplan due
- October 1, 2007 Awards made

The above dates (other than the April 18 and May 18, 2007, submission dates) are anticipated dates and may be subject to change.

Contents of Full Text Announcement:

1. Funding opportunity description
2. Award information
3. Eligibility information
4. Application and submission information
5. Application review information
6. Award administration information
7. Agency contacts

[View the full text announcement \(PDF\)](#) (19 pp, 63K)

Additional documents

- **[Attachment A: Grants.gov Proposal/Application Instructions \(PDF\)](#)** (3 pp, 18K)
- **[Measurement Fact Sheet](#)**
- **[Frequently asked questions about this solicitation](#)**